

## General Assembly Rules of Order

The following Rules of Order were adopted during the 2022 General Assembly with additions in *italics*:

1. The meeting shall convene each day at 9am.
2. Only Citizens *participating virtually or in person* 16 or older are eligible to vote at the GA (Constitution, at Article VI 2).
3. The quorum for the start of the meeting and for consensus or a vote on any matter requiring a decision by the GA shall be 25 Citizens (Constitution, at Article VI c, and e)).
4. Any Citizen eligible to vote may propose a resolution and may move or second a Resolution. A person may not both move and second the same Resolution.
5. A proposed Resolution may, at any time during the discussion stage of the GA, be withdrawn, amended, or tabled for a future GA, with the agreement of the GA in consultation with the Mover. If a Mover wishes to withdraw , amend or table for a future GA their resolution, they may do so at any time before the resolution is put to the floor of the GA.
6. The Chair, with the agreement of the GA, may introduce time allocation on discussions of any item on the GA Agenda.
7. The discussion on a matter before the GA (including proposed Resolutions) may be terminated at the discretion of the Chair when the Chair are satisfied that everyone who wishes to has had an opportunity to talk on the matter.
8. After a Resolution has been duly moved and seconded:
  - a. The Chair shall allow discussion of the Resolution, and;
  - b. Where the Chair is satisfied that everyone has had an opportunity to speak, or when the time limit has been reached where the GA has assigned time allocation, the Chair may seek consensus. Where unanimity is not achieved, a Resolution may be passed with a simple majority vote (quorum is required at time of vote).
9. During discussion, each speaker *participating virtually or in person* shall use a microphone if on is available and give his/her name for the record. (*\*Housekeeping note: For virtual participants (on Zoom platform) the participant will click the "raise hand" icon and wait for the Chair to acknowledge the participant. Once acknowledged to speak the virtual participant will "unmute" and address the assembly.*)
10. No Citizen *participating virtually or in person* shall speak unless the Chair have recognized the person. The Chair shall [may] allow all who wish to speak on the issue before the Assembly for the first time to have the opportunity to do so before allowing previous speaker to speak again on the same issue.
11. Personnel issues, which relate to the confidential and private information of individuals, shall not be discussed by the GA.

12. Non-citizen guests may observe the GA. Guests may watch the GA proceedings, unless proceedings are in-camera, but they may not participate directly, unless asked to by the GA. All non-citizen guests shall make themselves known to the GA.
13. No alcohol or drugs will be allowed in or around the GA. No one under the influence will be allowed to participate in the GA.
14. All Citizens are expected to treat one another with respect and to refrain from name calling and abusive language.
15. Where matters of form or procedure are not provided for in these Rules of Order or in the Vuntut Gwitchin First Nation Constitution, Roberts Rules of Order shall be relied on.

