



VUNTUT GWITCHIN GOVERNMENT

Government of Vuntut Gwitchin First Nation

HUMAN RESOURCES DEPARTMENT

P.O. Box 94,
Old Crow, Yukon
Y0B 1N0

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Employment Opportunity **Education Support Worker – Area 1 (Old Crow)** 1 Part-time Position available - preferably 1 Female

Term position August 23, 2010 to June 14, 2011

Reporting to the Director, Education this position is located in Old Crow to provide direct support to Old Crow students attending school in Old Crow, coordinate services and programs that assist the students, liaise with parents and guardians and school personnel, and maintain an ESW office at Chief Zzeh Gittlit School in Old Crow.

Qualifications:

- Diploma or degree in an academic field, or equivalence in experience and relevant training.
- Knowledge of school environments, and the services and supports available in the public school system
- Knowledge of school requirements and school regulations
- Knowledge of community resources available in Old Crow for support and activities
- Knowledge of the educational priorities of the Vuntut Gwitchin First Nation
- Ability to analyze, problem solve and resolve conflicts
- Ability to work with minimal direction and supervision
- Ability to write proposals and reports
- Ability to develop and follow budgets and to organize school activities and events
- Ability to coach, mentor and counsel students
- Ability to implement land base programming

Job description is available at www.vgfn.ca

Hourly Wage: \$29.79 - \$35.75 per hour; based on 32.5 hours biweekly.

Closing Date: August 20th, 2010 @ 4pm

Please send your resume to:

Cheryl Charlie
Director, Human Resources
Vuntut Gwitchin Government
Ph: (867) 966-3261 ext. 258
Fax: (867) 966-3800
hrd@vgfn.net

While qualified VGFN citizens will be given preference, all interested and qualified individuals are encouraged to apply.