



VUNTUT GWITCHIN GOVERNMENT
Old Crow, Yukon
FINANCE & HUMAN RESOURCES DEPARTMENT

EMPLOYMENT OPPORTUNITY

After School Program - 3 Workers Needed
1 position for K4 & K5
2 positions for Grade 1-9

The Job:

The Vuntut Gwitchin Government is looking to recruit 3 part-time casual positions of After School Programming workers. Under the direction of the Director of Education you will be responsible for assisting in planning, organizing and implementing recreational activities for the school age children of Old Crow.

Qualifications:

- Grade 12 or equivalent and relevant coursework supplemented with some background experience in recreation programs
- Experience developing and implementing recreational programs and activities
- Experience working with other First Nations, other governments and organizations
- Good Public Relations Skills
- Decision making and problem solving skills
- Ability to work with minimal supervision
- Ability to use Microsoft Word, Excel, and PowerPoint
- Knowledge of community traditions, events and holidays
- Work in conjunction with the recreation staff
- Successful candidates must undergo a criminal record check

Pay Rate:

\$20.93 per hour

This is a part-time casual position based on 21 hours biweekly (Based on schedule provided) until March 31, 2011.

Closing Date: November 26th, 2010 @ 4:00 p.m.

Please submit resumes that include job experience related to position to:

Cheryl Charlie
Manager, Human Resources
Vuntut Gwitchin Government
Box 94, Old Crow, YT Y0B 1N0
Phone: (867)966-3261, ext. 258
Fax: (867)966-3800
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