



EMPLOYMENT OPPORTUNITY

Youth Support Worker, Recreation

Job Classification: Youth Support Worker, Recreation (X 2 positions)

Competition #: 2023-23

About the Role

Reporting to the Team Lead, Recreation Planning this role supports recreational, social, and cultural programming for the community of Old Crow, YT.

What you bring

- One (1) year experience delivering community recreation services and programs, in a First Nations context;
- One (1) year experience planning and leading activity programs for children and youth; and
- Training and/or certification in children and youth studies or recreation is an asset;
- Experience building partnerships with community resources and external contacts to promote the wellbeing of families and citizens;
- Class 5 Driver's License with clean driver's abstract;
- Standard First Aid; and
- Current Criminal Records Check with Vulnerable Sector Check;

Working Conditions

- Adaptable to changing work assignments;
- Adaptable to respond to call outs in emergency situations; and
- Ability to work in extreme weather conditions.

What we offer

- A supportive and safe work environment;
- Competitive compensation will commensurate with qualifications, up to \$37.77/hr;
- Work schedule including evening, weekend or shift work, as required;
- Work experience in a multi-disciplinary team; and
- Equal opportunity, diverse and inclusive workplace.

Working with Vuntut Gwitchin First Nation

Our mission is to promote wellness, self-sufficiency, and prosperity in our community through cultural teachings and environmental stewardship, and by building and maintaining an accountable government that motivates, inspires, and provides opportunities for the Vuntut Gwitchin.

The competition will remain open until filled.

Please forward resume to:

Human Resources Department
Vuntut Gwitchin First Nation
P.O. Box 94
Old Crow, YT Y0B 1N0
Email: employment@vgfn.net

A complete job description is attached.

Priority will be given to citizens of the Vuntut Gwitchin First Nation.

While we appreciate all applications, only those selected for further consideration will be contacted.



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POSITION PROFILE

INTRODUCTION	
Position Title: Youth Support Worker, Recreation	Reports To: Team Lead, Recreation Programming
Dept: Health & Social	Location: Old Crow, YT
Staff: 0	Revision Date: May 2023
PURPOSE	
The position supports recreational, social, and cultural programming for the community of Old Crow.	
KEY PERFORMANCE AREAS	
<ul style="list-style-type: none"> Assists the Manager to develop and organize recreation programming and activities for all ages, including scheduling, setting up supplies and equipment, leading activities and encouraging participation; Delivers after school youth programs for grade four and above. Plans and coordinates activities and facilitates the participation and wellbeing of youth. Maintains awareness of participant needs, including health, behavioural, disability specific needs; Ensures the health and safety of volunteers, workers and participants when planning and conducting activities; Ensures a clean and organized environment for program activities, including routine cleaning and maintenance tasks, setting up and taking down equipment, and ensuring that the facilities are in good condition; Serves as a role model for positive and appropriate behaviour through speech and action; Provides administrative and clerical support for the day-to-day functions of the department including maintaining files, answering inquiries, and interacting with the public; and Manages recreation equipment to ensure it is used appropriately and is in good condition/working order. Notifies the Manager of damaged equipment, or when equipment needs to be replaced. 	

ACCOUNTABILITY & IMPACT

- The development of programs meets identified community needs.
- Activities are accessible and age appropriate.
- A positive, safe, and enriching after school experience for participants.
- A trusting and collaborative relationship exists with colleagues and citizens.
- The collective interactions between the Assistant and clients impact the future well-being of youth and the community.
- The VGG Standards of Conduct are modelled and promoted.

FINANCIAL CONTROL

Annual budget under direct control of this position:	None
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Other responsibilities & influences:	None
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WORKING CONDITIONS

Environment:	Work is in a normal office environment where there are few undesirable conditions, at various buildings and locations to deliver activities. Occasionally works evenings and weekends.
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Physical:	Occasional moderate physical activity
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Hazards/equipment:	None
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Travel:	None
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This document is intended to describe the general nature of the position and not to be a full inventory of tasks. The incumbent will undertake a variety of work within the position's scope to align with and contribute to the organization's mission.

POSITION COMPETENCY PROFILE

Knowledge & Experience	<ul style="list-style-type: none">• One (1) year experience delivering community recreation services and programs, in an First Nations context, is an asset;• One (1) year experience planning and leading activity programs for children and youth; and• Training and/or certification in children and youth studies or recreation is an asset.
Behavioral Competencies	<ul style="list-style-type: none">• Client service• Respect• Communication• Self-awareness• Time management• Teamwork• Adaptability• Initiative
Conditions of Employment	<ul style="list-style-type: none">• Standard First Aid Certificate• Criminal Record Check with vulnerable sector• Class Five (5) Driver's License