



EMPLOYMENT OPPORTUNITY

Home Care Worker

Job Classification: Home Care Worker – Full-Time X2

Competition #: 2023-22

About the Role

Reporting to the Manager, Health the position coordinates and oversees residential services and supports, including housekeeping to community elders and people with disabilities to ensure a healthy, safe, and sanitary environment.

What you bring

- Experience building partnerships with community resources to connect and promote the wellbeing of families and citizens;
- Relevant training and experience providing programs and services to vulnerable populations including elders and/or persons with disabilities;
- High School Diploma or equivalent; and
- Current Criminal Records Check with Vulnerable Sector Check.

Working Conditions

- Adaptable to changing work assignments.

What we offer

- A supportive and safe work environment;
- Competitive compensation will commensurate with qualifications, up to \$36.00/hr;
- Work experience in a multi-disciplinary team; and
- Equal opportunity, diverse and inclusive workplace.

Working with Vuntut Gwitchin First Nation

Our mission is to promote wellness, self-sufficiency, and prosperity in our community through cultural teachings and environmental stewardship, and by building and maintaining an accountable government that motivates, inspires, and provides opportunities for the Vuntut Gwitchin.

The competition will remain open until filled.

Please forward resume to:

Human Resources Department
Vuntut Gwitchin First Nation
P.O. Box 94
Old Crow, YT Y0B 1N0
Email: employment@vgfn.net

A complete job description is attached.

Priority will be given to citizens of the Vuntut Gwitchin First Nation.

While we appreciate all applications, only those selected for further consideration will be contacted.



Our mission is to promote wellness, self-sufficiency, and prosperity in our community through cultural teachings and environmental stewardship, and by building and maintaining an accountable government that motivates, inspires, and provides opportunities for the Vuntut Gwitchin.

POSITION PROFILE - CASUAL

INTRODUCTION	
Position Title: Homecare Worker	Reports To: Team Lead, Home & Community Care
Dept: Health & Social Services	Location: Old Crow
Staff: 0	Revision Date: May2023
PURPOSE	
Reporting to the Manager, Health the position coordinates and oversees residential services and supports, including housekeeping to community elders and people with disabilities to ensure a healthy, safe, and sanitary environment.	
KEY PERFORMANCE AREAS	
<ul style="list-style-type: none"> • Support citizens with supports and services, including, but not limited to grocery shopping, laundry and meal preparation; • Assist citizen with personal administration functions including bill paying, collecting mail, request for fuel delivery, etc.; • Assist citizens in making arrangements for personal appointments, travel and accommodations, if required; • Assist citizens in problem solving to promote autonomy; • As per a workplan, ensures citizen homes are clean and safe and assists with cleaning and sanitizing surfaces and rooms including kitchens, bathrooms and bedrooms; and other household features such as furniture, walls, floors, windows, appliances, cupboards, etc.; • Provides cleaning supplies and stores products as per manufactory specifications; • Removes all refuse, and is responsible for safe and proper disposal of solvents; • Ensures residence entrances are safe by removing ice/snow, mud/dirt, and debris; and • Completes accurate records as required, and report incident or concerns to the Team Lead. 	
ACCOUNTABILITY & IMPACT	
<ul style="list-style-type: none"> • Client residences are clean and safe. • Adherence to safe work practices when using cleaning supplies. 	

- Completes assigned tasks effectively and on schedule.
- Interactions with residents are positive, helpful, and tactful.
- The VGG Standards of Conduct are modelled and promoted.

FINANCIAL CONTROL

Annual budget under direct control of this position:	None
--	------

Other responsibilities & influences:	None
--------------------------------------	------

WORKING CONDITIONS

Environment:	Work takes place in client homes.
--------------	-----------------------------------

Physical:	Continuous periods of light physical activity.
-----------	--

Hazards/equipment:	Exposure to cleaning equipment, dust, odours, fumes which can cause injury, illness, or irritation to the senses.
--------------------	---

Travel:	None
---------	------

This document is intended to describe the general nature of the position and not to be a full inventory of tasks. The incumbent will undertake a variety of work within the position's scope to align with and contribute to the organization's mission.

POSITION COMPETENCY PROFILE

Knowledge & Experience	<ul style="list-style-type: none">• Experience providing residential cleaning services.• Experience interacting with vulnerable populations including the elderly and/or persons who are disabled is an asset.
Behavioral Competencies	<ul style="list-style-type: none">• Client service• Respect• Communication• Self-awareness• Time management• Teamwork• Adaptability• Initiative
Conditions of Employment	<ul style="list-style-type: none">• RCMP Criminal Record Check with vulnerable sector• WHMIS