

VUNTUT GWITCHIN GOVERNMENT

Government of Vuntut Gwitchin First Nation

HUMAN RESOURCES DEPARTMENT



P.O. Box 94,
Old Crow, Yukon
Y0B 1N0

Phone: (867)966-3261
Fax: (867)966-3800
Web: www.vgfn.ca

EMPLOYMENT OPPORTUNITY HOME AND COMMUNITY CARE COORDINATOR

The Job:

Reporting to the Manager of Health and Social Services, this position oversees the Elders and persons with disability programming in the community which includes home support, elder heating fuel program and meals on wheels program amongst others. This position supervises the home care workers.

Qualifications:

- Minimum grade 10 or equivalency, or relevant work experience and training
- Knowledge of Umbrella Final Agreement (UFA), Self-Government Agreement (SGA) and First Nations Final Agreement (FNFA).
- Knowledge of basic book keeping
- Knowledge of records management techniques
- Knowledge of elder care
- Knowledge of assisted living methods

Pay Range: \$60,955 - \$73,163 per annum plus an excellent benefits package.

This is a full-time term position based on 65 hours bi-weekly (6.5 hour work days: 9:00 a.m. to 12:00 and 1:00 to 4:30p.m.)

Closing Date: June 13, 2018 @ 4:00 p.m. We thank all applicants but only shortlisted candidates will be contacted.

Please submit cover letter and resume to:

Malinda Bruce
Human Resource Manager
Vuntut Gwitchin Government
Box 94, Old Crow, YT Y0B 1N0
Ph: (867) 966-3261 ext. 256
Fax: (867) 966-3800
Email: hrd@vgfn.net

While qualified VGFN citizens will be given preference, all interested and qualified individuals are encouraged to apply.

Posted: May 30, 2018