

VUNTUT GWITCHIN GOVERNMENT

Government of Vuntut Gwitchin First Nation



HUMAN RESOURCES DEPARTMENT

P.O. Box 94,
Old Crow, Yukon
Y0B 1N0

Phone: (867)966-3261
Fax: (867)966-3800
Web: www.vgfn.ca

EMPLOYMENT OPPORTUNITY GOVERNMENT SERVICES DIRECTOR

The Job:

Reporting to the Executive Director, this position is responsible for directing Government Services and housing department activities that include construction and renovation projects, Commercial and Residential building operations and maintenance, Landlord and Tenant relationship, and community infrastructure planning and operations and municipal services.

Qualifications:

- Degree or diploma in one or more of the following: civil engineering, building technology, project and property management, or the equivalent in experience with relevant training.
- Knowledge of Umbrella Final Agreement (UFA), Self-Government Agreement (SGA) and First Nations Final Agreement (FNFA)
- Awareness of Yukon First Nation government systems
- Knowledge of housing issues affecting First Nation peoples both locally and nationally.
- Knowledge of federal and territorial funding programs for First Nations and housing in general.
- Knowledge of financial management
- Knowledge of project management, construction methods, and logistics
- Knowledge of proper construction methods on permafrost
- Knowledge of Canadian Building Code
- Knowledge of purchasing methods and techniques
- Knowledge of building materials and home finishing products

Pay Range: \$90,814 - \$118,064 per annum plus an excellent benefit package

This is a full-time term position based on 65 hours bi-weekly (6.5 hour workdays: 9:00 a.m. to 12:00 p.m. & 1:00 to 4:30 p.m.)

A detailed job description is available at: <http://www.vgfn.ca/employment>

Closing Date: Until filled.

Please submit cover letter and resume that include job experience related to position to:

Malinda Bruce
Human Resource Manager
Vuntut Gwitchin Government
Box 94, Old Crow, YT Y0B 1N0
Phone: (867) 966-3261 ext. 256
Fax: (867) 966-3800
Email: hrd@vgfn.net

While qualified VGFN citizens will be given preference, all interested and qualified individuals are encouraged to apply.

Posted: June 5, 2018